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# FOOD VENDOR REGISTRATION FORM

## Earth Day Las Cruces 2017

La Plaza de Las Cruces

Saturday, April 22 8:30 a.m.-3:00 p.m.

Application and payment (\$40) deadline: **Friday, April 7**  
 All applications and payments must be received by Sunday, March 26.

All vendors and educational booths are responsible for providing their own tables, shade, and electricity.

You will need a copy of your food and beverage service permit, available from the State of New Mexico Environment Department (1170 N. Solano, Las Cruces, NM 88001, phone number 575-524-6300. It is up to each individual vendor to ensure that they comply with all applicable laws at the city, county, and state level.

Food and drink distribution containers must be made of materials that can be recycled and/or composted within the city of Las Cruces (no Styrofoam). If you would like to participate in a bulk purchase of recyclable/compostable materials, email Laura Gordon at [lgordoncc@comcast.net](mailto:lgordoncc@comcast.net).

- Please mail your form and \$40 payment to:  
Office of Sustainability, New Mexico State University, P.O. Box 30001, MSC 3545, Las Cruces, NM 88003.
- Please make checks payable to the Organization of Aggie Students Inspiring Sustainability.
- **For consideration as a food vendor, please include a copy of your food and beverage service permit with your application.**
- Setup is 7:00–8:30 a.m. Teardown is 3:00–4:30 p.m.
- Please secure any tents to the built-in tent rings at La Plaza de las Cruces.
- All vendors and booths are to remain open until 3:00 p.m.
- Volunteers will be available to help with set-up and tear-down.
- Please keep your area litter-free and leave your area clean when you pack up.

Organization name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Phone: \_\_\_\_\_

I will be a food vendor for Earth Day Las Cruces 2016. I agree to abide by the guidelines set forth above.

Vendor signature and date: \_\_\_\_\_